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| **Data controller** | The administrator of your personal data is TRANSITION TECHNOLOGIES MS SPÓŁKA AKCYJNA based in Warsaw e-mail address: rodo@ttms.pl, tel. +48 22 378 45 58 (hereinafter: Administrator). |
| **Personal data** | The Administrator processes your personal data that is included in the infringement report you send, i.e. any data entered in the system for making notifications, e.g.: name, surname, contact data (e-mail address, telephone number, home address), description of the incident. |
| **Purpose of processing** | Your personal data may be processed for the following purposes:   * conducting an internal investigation, * evidence, administrative, complaint and investigation proceedings, * keeping a register of incoming and outgoing correspondence, * activities relating to the forwarding of correspondence to the competent authorities; * replying to correspondence addressed by you. |
| **Legal basis** | The legal basis for the processing of your personal data is Article 6(1)(c) RODO and Article 6(1)(f) RODO. |
| **Processing time** | Your personal data will be processed for a period of 3 years after the end of the calendar year in which the follow-up actions have been completed or the proceedings initiated by these actions have ended. |
| **Recipients of data**  **Transfers to third countries** | The recipients of your personal data will be the entities to which the Administrator is obliged to provide data on the basis of the law and the entities to which the Administrator has entrusted the processing of data, i.e. the entity providing the platform service for handling infringement notifications, law firms.  The Administrator does not transfer your personal data outside the European Economic Area (EEA). In the event that it is necessary to transfer your personal data outside the EEA, each time it will involve the Administrator implementing solutions to protect your rights and freedoms. The transfer will take place on the basis of the safeguards permitted under the RODO that is:   1. to a country for which the European Commission has issued an adequacy decision in the area of personal data protection (Article 45(1) RODO),  or 2. using the standard contractual clauses referred to in Article 46(2)(c) of the RODO. |
| **Your rights** | You have the following rights in relation to the processing of your personal data: to request access to your personal data, as well as to rectify (amend) it; to request erasure or restriction of processing; and to object to processing, but only if further processing is not necessary for the Administrator to comply with a legal obligation and there are no other overriding legal grounds for processing.  You also have the right to lodge a complaint against the processing of your personal data carried out by the Controller to the President of UODO (uodo.gov.pl) |
| **Source of data and voluntariness of data** | The provision of data is voluntary, but necessary for the acceptance and processing of the application. The administrator assures you of the confidentiality of your data, in relation to the notification received. |
| **Automated decision-making** | No automated decision-making, including profiling, will take place in connection with the processing of your personal data. |
| **Contact**  **IOD** | If you have any questions or requests regarding the processing of your personal data, please contact our Data Protection Officer by email at: [rodo@ttms.pl](mailto:rodo@ttms.pl) |